

# RIS Provider Portal is for both Physicians and Clinical Staff

To register visit [providerportal.risimaging.com](https://providerportal.risimaging.com)

Or to Request Access Scan QR Code



Clinical staff can request their own access on behalf of their provider

# RIS Provider Portal Log In



Sign in with your Provider Account

Username

Password

Sign in

Site Tested and Verified by  SecureWorks





# All users need to request their own access to the portal as their acknowledgment of the HIPAA consent with every log in

## HIPAA Security Agreement

When using this web server to access images and reports, I am acknowledging an understanding of and a willingness to abide by the sites's security policies.

Specifically I acknowledge that:

- ▶ I will only access information relating to patients under the care and treatment of my medical group.
- ▶ All systems available through this user account are monitored and logged according to the site's policy.
- ▶ All information stored on, or obtained from, this website system remains the property of the site and is confidential.
- ▶ I will not divulge my password to others nor will I allow others to log into this system under my login. I will not log into this system under another person's login.
- ▶ I agree to immediately notify the site of any instances where I know, or suspect, unauthorized access to the web server using my login and password.
- ▶ In the event that the Information Technology Security suspects a possible breach of security associated with a user's account, they may, without prior notification to the account holder, suspend privileges associated with that account.
- ▶ I UNDERSTAND I AM ACCOUNTABLE FOR ALL ACTIONS AND EVENTS RESULTING FROM THE USE OF THIS ACCOUNT

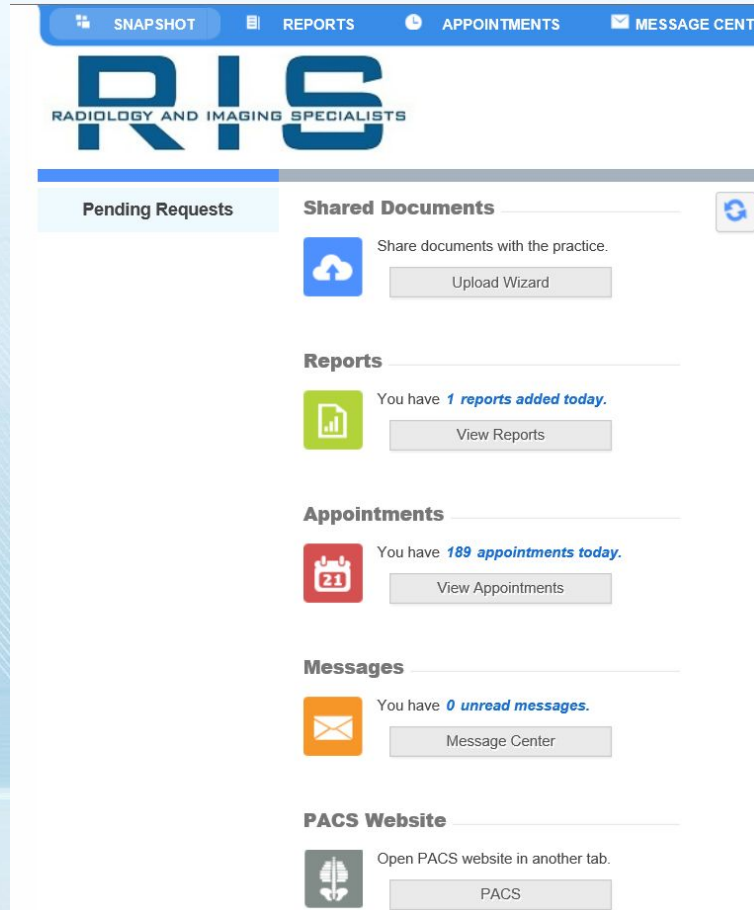
Accept

Decline

# What Information Can Be Found in Provider Portal

- Access to Reports and Images
- Status of Patient's Appointment
- Physician can View/Print results
- Request Patient Appointments
- Send a Secure Health Message to RIS to add/edit or update patient related information

# Provider Portal Main Menu



- Availability to upload documents such as lab results or medical history
- Look for patient reports
- Search for patient appointments
- Secure health messaging
- Access to PACS to review images



# Patient Report Tab

Report Filter Options by clicking

- Group - allow you to select reports for all patients of your Practice
- My - filter to see only your patients results
- Advance Search allows you to search for a specific patients

The screenshot displays the RIS web application interface. At the top, a blue navigation bar contains the following tabs: SNAPSHOT, REPORTS (selected), APPOINTMENTS, and MESSAGE CENTER. On the right side of the navigation bar, the user's name 'amuehlberger' is displayed along with 'logout' and 'Help' links. Below the navigation bar, the RIS logo 'RADIOLOGY AND IMAGING SPECIALISTS' is prominently featured. To the right of the logo, a blue banner contains the text: 'If you order advanced imaging for Medicare patients, you must utilize appropriate use criteria.' Below the banner, there is a filter section with several buttons: 'My', 'Group' (highlighted in green), 'Name', 'Order Date and Time' (highlighted in green), 'This Week', 'Today', 'Yesterday', 'Last Week', and 'Advanced Search'. A small information icon and text 'Password to the downloaded CCD is patient's last name (lowercase)' are located to the left of the filter buttons. Below the filter section, the 'Report List' is displayed. The first report entry is highlighted in yellow and reads: 'Testacct, Karson - CT - Ct Orbits Wo', with 'Provider: Physician Test, Facility:RISPAB' and '9/7/2021' below it. At the bottom of the page, a pagination bar shows 'Page 1 of 1' and a dropdown menu set to '25'.

# Appointment Tab



View the status of appointment request by clicking  or

You can enter an appointment request by clicking 

Appointment Request is equivalent to an electronic order



When looking for patient appointments that were already requested, it is recommended to use Table view

You can view the patient's name, appointment date and time, and brief description of the study requested  
 Status = Scheduled, Completed, or Canceled

\*You can also Follow the patient so you will be alerted when there is an update

Table Calendar
My Group
Name Requested Date and Time This Week Tomorrow Today Last Week Advanced Search

### Appointment List

<a href="#">+</a> 9/7/2021 10:00:00 AM	<b>Test, Test - Xr Chest 2 Views</b> Provider: Glen Barden Md • Requested on 9/7/2021 12:00:00 AM, Facility: OUTLVM	Scheduled	F
<a href="#">+</a> 9/7/2021 3:24:00 PM	<b>Starks, Ariana - Ct Abdomen Pelvis W Wo Volumen</b> Provider: Michael Buchanan Md • Requested on 9/7/2021 12:00:00 AM, Facility: PCMRI	Scheduled	F



# Message Center

Quick and easy correspondence between your office and RIS  
example of messages, Let RIS know that 'patient was admitted to hospital and hold exam request.'

The screenshot displays the RIS Message Center interface. At the top, a blue navigation bar contains links for SNAPSHOT, REPORTS, APPOINTMENTS, and MESSAGE CENTER. The user profile 'amuehlberger' and options for 'logout' and 'Help' are visible on the right. The RIS logo, 'RADIOLOGY AND IMAGING SPECIALISTS', is prominently displayed on the left. A promotional banner on the right features a photo of a radiologist and the text 'Reach a radiologist directly at (863) 577-0300'. Below the navigation bar, the 'Message Center' title is shown. The main content area is titled 'Compose Message' and includes a sidebar with 'Unread' and 'Inbox' links. The central form is titled 'New Message:' and contains a 'Send' button, a 'Clear' button, a 'Sent To' dropdown menu set to 'Ris Portal', and an empty 'Subject' field.

\* Messages will only be reviewed/ addressed during RIS business hours